



EXECUTIVE COMMITTEE MEETING (REGULAR)  
ASC CONFERENCE ROOM (CP 250)  
MONDAY, AUGUST 3, 2009 · 8:30 AM

**Present:** Ted Bremner, Bill Dickerson, Bob Hall, Frank Mumford, Barry Pasternack, Ron Rangel.

**Excused:** Bill Barrett, Pat Carroll, Steve Murray.

**Staff:** Pearl Cheng, Omar Iftikhar, John Jay, Chuck Kissel, Tony Lynch.

1. CALL TO ORDER

Chair Bremner called the meeting to order at 8:35 a.m.

2. APPROVAL OF MINUTES

Mr. Hall moved, Mr. Rangel seconded and motion carried to approve the minutes of the June 2, 2009 Executive Committee meeting. Prof. Pasternack abstained; all others attending approved.

3. TREASURER'S REPORT

Mr. Mumford reported that the Bookstore, Food & Vending, Grants/Contracts, Other Commercial Operations and Administrative divisions' combined activities generated a net income of \$706,000 through May 2009. The ASC is \$191,000 positive for the fiscal year. He further reported that the net income actuals were \$412,000 for Food/Vending; \$1,555,000 for Titan Shops; \$261,000 for Grants and Contracts; and \$608,000 for College Park. Administrative net expenditures were \$1,522,000.

4. EXECUTIVE DIRECTOR'S REPORT

Mr. Dickerson reported that the Irvine lease was returned from LNR in July prior to expiration -- the University was in the process of drafting the corresponding sublease which was expected any day. Also, within the next 2-3 months, a decision on the future location (if any) for the Irvine campus is expected; At University Gables, 3 of the 8 available homes are in escrow and 3 more are likely to go into contract shortly -- so sales activity by Bob Clark Jr. has been brisk; At Creekside, the 20<sup>th</sup> home finally closed escrow in late June -- total loss for the Housing Authority is estimated to be approximately \$1.3 million. At University Heights, 19 of the 26 homes available for lease are either occupied or under contract for lease. Decision has been made to shut down Titan Coffee and there is strong interest in reopening in the Library. Preliminary plans have been developed and it is currently being considered by the VP Administration. Space vacated in Titan Shops may well become a self-service yogurt operation. Humanities Plaza has removed the Hot Dog Cart and will likely be replacing the Juice It Up with a newer model that is more acceptable to the health department. Also considering placing a "Shop 24" (convenience store in a

box) there as well. At the same time, Titan Shops has made the decision not to reopen the Hungry Titan Convenience Store in the Residence Halls. AJ's Coffee will soon be replacing its "tent" operation with a kiosk.

5. RESOLUTIONS

A. GRANT ACKNOWLEDGEMENT, WECARE PROJECT

Ms. Cheng reported that the WECARE program was one of a handful of grants administered by the ASC that requires a Board resolution acknowledging the responsibilities of administration.

**Mr. Pasternack moved, Mr. Rangel seconded and motion carried to adopt the following resolution.**

**Grant Approval and Acknowledgement: WECARE Project**

WHEREAS the Board of Directors of the CSU Fullerton Auxiliary Services Corporation ("ASC") acknowledges the benefits and responsibilities to be shared between the Corporation for National and Community Service/California Volunteers and the ASC in the proposed agreement; and

WHEREAS, the ASC also acknowledges the continuation award for the WECARE Project in support of the 2009-10 program year; therefore,

BE IT RESOLVED that the Board of Directors of the CSU Fullerton Auxiliary Services Corporation authorizes Executive Director William M. Dickerson or his designee to sign and execute said agreement and all amendments thereto, except to increase the financial liability of said corporation.

The approval was unanimous.

B. TOGO'S FRANCHISE APPROVAL

Mr. Lynch reported that the franchise fee was renegotiated at 50% because it is our second operation on campus -- about to open in Nutwood Café.

**Mr. Pasternack moved to approve the following resolution, Mr. Hall seconded and motion carried.**

**Togo's Franchise Approval**

WHEREAS, since August 1992, the CSU Fullerton Auxiliary Services Corporation ("ASC") has been operating a Togo's Eateries franchise ("Togo's") on the CSUF campus; and

WHEREAS, Togo's continues to be one of the most successful components of the CSUF Dining Services; and

WHEREAS, the ASC wishes to operate a second Togo's location at College Park's Nutwood Café; and

WHEREAS, Togo's has offered the ASC a second franchise on similar terms to the ASC's existing franchise agreement; therefore

BE IT RESOLVED that the Board of Directors of the CSU Fullerton Auxiliary Services Corporation authorizes the Executive Director to enter into the attached Togo's Franchise Agreement and Addendum in substantially the form presented.

The approval was unanimous.

6. REPORTS

A. CO COMPLIANCE AUDIT

Mr. Mumford reported that the tri-annual audit from the Chancellor's Office was recently completed with a number of insignificant findings -- some of which will be addressed at the University. The major finding had to do with approximately 100 accounts administered by ASC which could also be administered by the University. Approximately 30 of these accounts have already been moved but a few more may be necessary. Final draft report is due next week and we will then have 60 days to respond.

B. GOALS & OBJECTIVES 2009-10

Mr. Dickerson said that these are the goals for the current 2009-10 year. Also attached are the goals and objectives for 2008-09; many of which were completed and a few that have been carried-over to the present year. At a quick glance, Mr. Pasternack recommended removal of the word "aggressively" from # 13.

C. ELKS SETTLEMENT DISCUSSION

Mr. Jay gave a privileged report.

D. CSUF FURLOUGHS – POSSIBLE IMPACT ON ASC EMPLOYEES

Mr. Dickerson reported that the CSU had decided to institute furloughs and a 10% pay cut for most University employees beginning August 1<sup>st</sup>. He then distributed a letter from Vice Chancellors Quillian and Brooks essentially stating that such furloughs would be inappropriate for Auxiliary employees for a variety of reasons. At Cal State Fullerton, the furloughs will be scheduled using a combination of "full closures" and "reduced services" days; on the latter, scheduled classes are expected to be held as usual though most other university employees will not be on campus. Mr. Dickerson went on to illustrate some of the other reasons why forcing ASC employees to furlough would be even more injurious to those affected employees and indicated that AVP Barrett supported this decision and hoped to have the support of VP Hagan when he returns to campus tomorrow. Prof. Pasternack felt that it would be a mistake for ASC not to participate in the furloughs though he was not anxious to see ASC employees receive a pay cut. Mr. Dickerson responded that the underlying problem was probably more related to the fact that there were classes scheduled on many of the furlough days and that ASC maintains some degree of responsibility to provide services to those who will be on campus. However, there is little doubt that overall services will be reduced significantly on reduced services days.

E. RETREAT ALTERNATIVES

Mr. Dickerson reported that the opposition to returning to UCLA Conference Center this year was unanimous. Mr. Pasternack suggested that public perception was paramount and that, if we have a retreat, that it be on campus. As for day of the week, it was felt that a Friday would be good -- perhaps in the Senate Chambers starting reasonably early in the morning and ending w/ a nice dinner at the end of the day. A determination as to the best day will be made shortly.

7. OTHER BUSINESS

There was no other business.

8. ANNOUNCEMENTS

EXECUTIVE COMMITTEE MTG: TUESDAY 09/01/09 @ 4:00 P.M.

BOARD MEETING: THURSDAY 09/17/09 @ 6:00 P.M.

9. ADJOURNMENT

Mr. Bremner adjourned the meeting at 10:05 a.m.

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*Approved by the Executive Committee, September 1, 2009.*

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Robert C. Hall, Secretary